

## INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Govt. College of Nursing, Jaipur Study Centre Code: 2316P

Programme Code: Nurse manager Qualification pack

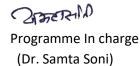
Course Code: - N0101/0102/0103/0104

Total Hours: -60 Total Sessions: -30 (Each Online Session=02Hrs.)

Time- 10.00-12.00PM 3.00-5.00 PM

Video call link: https://meet.google.com/mdg-rczh-qwi Detail Counselling Schedule

S.	Date	Details of Course	Topic	Counsellor
No				
1		Introduction to Health	Module 1 – Basic Concepts of Management	Dr. Samta Soni
	27/11/25	and Hospital	1 Significance and Principles of Management	
		Management	2 Management Approaches	
			3 Management Techniques, Styles and Skills	
			4 Nursing Management and Leadership Training	
2	28/11/25	Introduction to Health	Module 2 – Functions of Management	Mrs. Priti nair
		and Hospital	1 Planning	
		Management	2 Organizing and Staffing	
			3 Directing and controlling	
			4 Financial Management and Reporting	
3	29/11/25	Introduction to Health	Module 3 – Planning and Management of Health Care	Dr. Samta Soni
		and Hospital	Services	
		Management	1 National Health Planning and Health Financing in India	
			2 Health Care Delivery System in India	
			3 Health Scenario of India and National Health Programmes	
			4 History and Future of Nursing in India	
			5 Role of Nursing Councils, Commission and Associations	
4	30/11/25	Introduction to Health	Module 4 - Existing Trends in Hospital Management	Dr. B L Sharma
		and Hospital	1 Structure and Role of Hospital	
		Management	2 Hospital Policies and Committees	
			3 Legal Aspects in Health Care	
			4 Consumer Behaviour and Patient Rights	
			5 Digital Health	
5	01/12/25	Nursing Management	Module 1 – Management of Nursing Department	Mr. Vinod Goyal
		in Hospital, Public	1 Planning Nursing Services	
		Health Services and	2 Recruitment and Selection	
		Educational	3 Supervision	
		Institutions	4 Performance Appraisal	
6	02/12/25	Nursing Management	Module 2 – Management of Clinical Services	Dr. B L Sharma
		in Hospital, Public	1 Management of OPD Services	
		Health Services and	2 Management of IPD Services	
		Educational	3 Management of Critical Care Units	
		Institutions	4 Management of Labour Room and Nursery	
			5 Management of Operation Theatre	
			6 Management of Trauma Centre	
7	03/12/25	Nursing Management	Module 3 – Coordination with Support and Utility Services	Dr. B L Sharma
		in Hospital, Public	Unit 1 – Coordination with Laundry, CSSD	
		Health Services and	Unit 2 – Coordination with Kitchen, Security	



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		Educational	Unit 3 – Coordination with Pharmacy and Stores	
		Institutions	Unit 4 – Coordination with Blood Bank, Laboratory,	
			Radiology Departments	
	04/12/25	Nursing Management	Module 4 – Management of Public Health Services and	Dr. Samta Soni
8		in Hospital, Public	Education Institution	
		Health Services and	Unit 1 – Management of Ayushman Arogya Mandir	
		Educational	(H&WC)	
		Institutions	Unit 2 – Management of Epidemics	
			Unit 3 – Management of Education Institution and Faculty	
			Unit 4 – Management of Students and Learning Experiences	
9	06/12/25	Management of	Module 1 – Management of Human Resource	Dr. Jagdeep Saini
		Resources and Quality	Unit 1 – Introduction to Human Resource Management	
		Assurance	Unit 2 – Basics of Duty Roster of Nurses	
			Unit 3 – Assessment and Planning Staff Development	
			Programme	
			Unit 4 – Organising and Implementing Training Programme	
10	07/12/25	Management of	Module 2 – Management of Inventory, Equipment and	Dr. Samta Soni
		Resources and Quality	Supplies	
		Assurance	Unit 1 – Basics of Inventory Control	
			Unit 2 – Concepts of Logistic Management	
11	08/12/25	Management of	Module 2 – Management of Inventory, Equipment and	Dr. Jagdeep Saini
		Resources and Quality	Supplies	
		Assurance	Unit 3 – Procedure of Indent and Storage of Equipment and	
			Supplies	
			Unit 4 – Challenges faced by Nurse Manager in	
			management of logistics	
12	10/12/25	Management of	Module 3 – Basics of Quality Assurance and Accreditation	Dr. Samta Soni
		Resources and Quality	Unit 1 — Introduction to Quality Assurance and	
		Assurance	Accreditation	
			Unit 2 – Standards in Hospital and Nursing	
			Unit 3 – Nursing Audit	
			Unit 4 –Nursing NABH Excellence Standards and Role of	
			Nurse Manager	
13	12/12/25	Management of	Module 4 – Basics of Patient Safety	Dr. Minaxi Vyas
		Resources and Quality	Unit 1 –Introduction to Patient Safety	<b>_</b>
		Assurance	Unit 2 – Patient Safety Assessment	
			Unit 3 – Anti-Microbial Resistance	
			Unit 4 – National Patient Safety Implementation Framework	
14	14/12/25	Employability Skills	Introduction to Employability Skills	Dr. Samta Soni
			2. Constitutional values – Citizenship	
			3. Becoming a Professional in the 21st Century	
			4. Basic English Skills	
			5. Career Development & Goal Setting	
15	15/12/25	Employability Skills	6. Communication Skills	Dr. Minaxi Vyas
		1 55	7. Diversity & Inclusion	. ,
			8. Financial and Legal Literacy	
			9. Essential Digital Skills	
			10. Entrepreneurship	
			11. Customer Service	
			12. Getting Ready for Apprenticeship & Jobs	
			12. Stang Ready for Apprenticeship & 1005	

